

**Cleveland and Darlington Astronomical Society**  
**Minutes of committee meeting of Thursday, December 05<sup>th</sup> 2019 at 19:00.**  
**Venue: 50 Garmondsway Road, West Cornforth, Ferryhill, DL17 9HD**

Attending: Alan Kennedy (AK), Julia Goudge (JG), Averil Tuckett (AT), John Tuckett (JT), Peter Hanna (PH), Jurgen Schmoll (JS)

Apologies: Neil Haggath (NH), Jon Matthieson (JM), Teresa Threadgall, Sue Barnes.

**1. Review of the previous minutes May 9<sup>th</sup>, 2019**

The minutes have been read out by the chairman and they were accepted by the committee with one change.

**2. Treasurer's report**

SB reported a balance of £1710.76 at Jan 2019 down from £1706.64 the year before.

Outgoings:	TASC rent:	£330.00
	Present to DL:	£30
	<b>TOTAL:</b>	<b>£360.00</b>

The balance looks stable, so no changes of membership fees are required at the moment. But the situation needs to be monitored, as any change in costs or membership numbers may reduce the balance. So this should be discussed in the next committee meeting.

**3. Situation of speakers and meeting format**

JS reported all slots are filled. The next speaker needs contacting (Dec 13). A “bring your telescope” event is planned for February. The “constellation of the month” pre-talk events met technical difficulties as the planetarium projection is required.

**4. Membership number development**

The membership is a bit down and there is still no remedy. There are a few permanent visitors who are not members. Increasing visibility in Facebook or during TASC events is one way of gaining more potential membership.

**5. Current TASC activities**

The current activities include the Friday public shows, weekly Tuesday and Sunday walk-in style events and private bookings, some of schools during the daytime. PH reported that TASC increases the family show events as they are very popular. Those shows aim towards smaller children.

## 6. CaDAS online activities

The Facebook page needs more life and it has to be found out who can edit or post content there. The CaDAS website is quite static and it outdates quickly.

## 7. Any other business

AK suggested to start a BLOG instead of Transit to write CaDAS related content.

Date of next meeting aimed around Easter 2020.

### Action list

Action	By	Status
Get alternative insurance quotation for CaDAS	PH	Open
Activate bank access	JM	Open
Find a solution to display the TWT trophy at the planetarium	PH, JS	Open
Evaluate instruments and test function and portability with the help of other volunteers.	DL, PH	Ongoing
Look into business card options and purchase cards if economical	JG, IR	Open
Send member astro images to Don Martin to include in website.	KJ, JS	Open
Approach TASC about joint public activities.	SG, PH	Open
Contact person in Sheffield who builds his own digital eyepiece using a Raspberry Pi system.	JG	Open
Try to edit in the CaDAS FB page and liase with Jon Matthieson about it.	PH	Open
Approach JM to ask for his services as official data protection officer, and to produce a policy.	JS	open
Ask Jon Matthieson to announce our meeting on the CaDAS Facebook page, so we can try the impact.	SB	open
Contact SBC to enquire about naming possibilities for the observatory.	PH	transferred to JS
New actions		
Prepare a “constellation of the month” talk for the AGM	JG	closed
Ask John Tuckett about a presentation for AGM night	JS	closed
Announce committee membership vacancies on May10 meeting	JS	closed
Delete “telescope loan scheme” item from future agendas	JS	closed
Approach JM about Facebook event announcements	changed	open

	to PH	
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End of meeting:20:38

This is version 1.0, produced 2019 05 11<sup>th</sup> by JS.